

# NEWBOTTLE PARISH COUNCIL

MONDAY 26 APRIL 2021

**Clerk & Responsible Financial Officer**  
**Theresa Goss**  
**3 Tanners Close**  
**Middleton Cheney**  
**Banbury, OX17 2GD**

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20 April 2021

Dear Councillor,

An extraordinary meeting of the Parish Council will be held on Zoom on **Monday 26 April 2021 at 7.30pm** to transact the business set out in the Agenda below, and you are summoned to attend.

County and District Councillor Rebecca Breese is also invited to attend.

The Zoom joining details are as follows:

<https://us02web.zoom.us/j/86938411389?pwd=eW1HQ0dML3kwMnZWOXNraFZEZER3QT09>

Meeting ID: 869 3841 1389

Passcode: 342803

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting.
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**

4. **Finance**
  - i) Accounts 2020/2021
    - Annual Governance and Accountability Return for the year ended 31 March 2021 (**To follow**)
      - a) To approve the Annual Governance Statement 2020/2021 - Section 1
      - b) To approve the Accounting Statements for 2020/2021 - Section 2

- To receive and approve the Receipts & Payments Account as at 31 March 2021.

iii) Internal Auditor's Report 2020/2021 – To note the recommendations of the Internal Auditor's Report for 2020/2021. **(To follow)**

5. **Parish Council Meetings Post 7 May 2021** – To agree the following:

*'In response to the Covid-19 situation, Newbottle Parish Council believes it is not safe to hold a physical Parish Council meeting.*

*The Parish Council agrees to grant the Clerk and Responsible Financial Officer, delegated authority to make decisions on behalf of the Parish Council, where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline.*

*The delegation does not extend to matters expressly reserved to the Parish Council in legislation or in its Standing Orders or Financial Regulations.*

*Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first physical meeting of the Parish Council, or upon changes to Government legislation, whichever is the soonest'.*